



WOODLAWN SCHOOL

PHOTO/VIDEO OPT-OUT RELEASE

It is the policy of Woodlawn School to allow photographs and video footage of students to be taken and used in school produced materials including but not limited to, the yearbook, websites, brochures, posters and/or printed materials. Students may be identified by name to provide them with recognition opportunities, when appropriate.

Parents and guardians may request photographs and video footage of students **NOT** be taken or used by completing this form and returning it to the school office. Please complete and return this form **ONLY** if you do **NOT** wish for Woodlawn to record your students participation and appearance on any recorded medium.

Student's Name: _____

Grade Level: _____

I hereby request Woodlawn School NOT take or use photographs or video footage of the above named student for the following purposes:

- ALL USES School websites, maintained by Woodlawn School
- Television, newspaper/magazines, etc.
- School printed materials (i.e. brochures, flyers, posters, etc.)
- Social Media
- Yearbook

I understand that if my child participates in athletics and performing arts, that I may be contacted for permission to share images to various communication platforms for Woodlawn.

I, the undersigned, do not wish Woodlawn School to record my child's (named above) participation in the selected purpose that is checked above. I understand that Woodlawn School will make reasonable efforts to comply with my request. If I become aware of a recording of my child's likeness, I will notify Woodlawn School. I understand that Woodlawn will make reasonable efforts to remove my child's likeness from recordings.

Parent Name (Please Print): _____

Telephone #: _____

Signature: _____ Date: _____

Note: This form remains in effect for 12 months from the signed date above.